

# Planning for Change in Long Term Care

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## LONG TERM CARE PLANNING

### STEERING COMMITTEE

July 12, 2007

**Present:** GP Foster, Fran Genter, Lynn Green, Jean Kuehn, Karen Musser, Dan Rossiter, Jennifer Thompson, Kim Turner, Karen Foxgrover, Theresa Fischler, Kathleen Luedtke, Todd Costello, Ed Gleason, Donna Winnick, Jennifer Fischer, Charles Suggs

**Call to Order:** Kuehn called the meeting to order at 10:00 a.m.

**Public Comment:** None

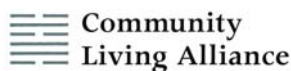
#### Report from ADRC Subcommittees:

- **Rock County Summary:** Thompson reported that the Rock County ADRC web page is operating through the Rock County website. It includes links to DHFS and Dane County, contact information, common messages, etc. Specific job tasks and training needed for the ADRC is being discussed along with quality improvement process and grievance process. The Directors will determine who will fit into the roles as well as the budget. The ADRC Subcommittee work plan is formatted around the ADRC application. The plan is to break into smaller work groups and have homework assignments then each workgroup will discuss tasks in large group. Luedtke suggested talking to Deb Menacher of Marathon County about the State contract and Access Plans that are required for the ADRC.
- **Dane County Summary:** Genter distributed a draft of the Dane County ADRC Subcommittee report and requested comments and feedback. He gave an overview of the history of this subcommittee, which started meeting in June of 2006. There have been over 40 meetings counting the workgroup meetings. Information has been received from guest speakers that have experience operating an ADRC. They have made an on-site visit to the LaCrosse ADRC and will be visiting the Racine ADRC this month to better understand Beacon software packages. A state funded consultant, Ann Rogers-Rhyme was brought on board to facilitate. The subcommittee feels they have made as much progress as possible until the MCO is determined and it is decided whether or not we will be a Family Care district. The subcommittee is currently working on filling out the State ADRC application as much as possible. The goal is to submit the application in 2008 assuming we have the necessary information to fill in the blanks. The following decisions have been made:
  1. Characteristics of an ideal location have been defined.
  2. All target groups will be included in the ADRC
  3. An elderly and disability benefit specialist is required in the ADRC – probably contracted providers
  4. How phones will be answered and by who – leaning toward teams of social workers to answer phones and then follow up on other ADRC functions
  5. Beacon software is currently recommended.
  6. Adult protective services (elder abuse and adults at risk) should be outside of the ADRC
  7. Decided on one location versus two in Dane County

Luedtke asked how the after-hours ADRC calls would be answered. She noted that it can't be an answering machine and most counties fold it in with the CPS 24-hour service. This has not been decided at this time.

Winnick reviewed required core functions and gave an overview of possible models that have been developed around these core services. A large volume of ADRC contacts is expected in Dane County and outreach is a

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requirement. Calls could possibly be divided by under age 60 and over age 60. Genter explained focal points in Dane County and the role they play. There is concern about the ADRC and Family Care taking over focal point responsibilities. This would eliminate the “local” feeling and focal points are invaluable as a referral point. Luedtke cautioned about options counseling from an entity that is a service provider. Agencies that can potentially be a referral cannot do options counseling.

Other topics being discussed by the ADRC Subcommittee are: 1. Whether New Directions (Mental Health Center referral system) will be within the ADRC or not; 2. Quality issues if part of the STEP Unit, which does income eligibility for the elderly and disabled, is assigned to the ADRC. Green suggested the Job Center as a potential site for the ADRC. Genter confirmed that the Job Center does have a lot of features compatible with ADRC criteria for location, such as on a bus line, ample parking available, not located downtown, etc.

Genter gave an overview of fiscal services and how the money might be spent. He requested comments on the two models presented in the handouts. Would POS providers want to be involved in the ADRC if it ruled out their potential to be a provider? Who would do the functional screen, what capacity would they have to enter information into the system and how would it affect quality control? If an agency participates in the ADRC in any way, it would not rule them out as provider, but it would rule them out for doing options counseling or making eligibility determination. Anyone that has any influence over whether a person is going to receive services or not may have bias and it would constitute a conflict of interest. Luedtke pointed out that the ADRC application requires that the ADRC be operated by a government entity. If Human Services is the MCO for Family Care, the ADRC can't be part of the same Department. Foster asked whether one model cost more than the other. He suggested detailing fiscal concerns in the models including who benefits from it, what documentation is needed to recoup the dollars, what model best supports MA claiming.

#### Updates:

- **State:** Luedtke reported that the Assembly eliminated the expansion of Family Care from the budget, but DHFS is hopeful that will change through the budget process. The RFP is out for expansion of managed care and the ADRC application is out as well. The MCO RFP responses are due Friday at 4:00 p.m. Twenty-seven consortia are continuing with implementation plans that roll out from January 1 to October 2008. State staff has been in negotiation with Federal representatives for the last three days and progress is being made. They are discussing authority, rates, stakeholders and proposals. There has been some reorganization in the Department. Judith Frye is now Director of the Office of Family Care Expansion. Rossiter asked if there has been discussion on the SDS waiver with the Feds. Not yet, but they are working on the SDS waiver and will be submitting a plan for approval by November 1. The Feds are concerned about the amount of choice available for people once community based waivers are gone. Foxgrover expressed her concern in this regard.
- **Rock County:** Thompson reported that the Directors have been working with the County Executive and the 2006 proposal appears more attractive since it brings local contribution down close to 22%.
- **Dane County:** Foster reported that the new local contribution figure for Dane County is \$19.5 million. Staff is in the process of detailing exactly what that \$19.5 million is currently funding and working on a proposal to local politicians and the State on a reasonable amount of local contribution and cap rate that might work in Dane County. Items being considered are: 1) All of the local funding included in the \$19.5 million isn't county match or community aids, it includes funds from the City of Madison that's in-kind contribution; 2) Cost to develop an IT infrastructure and business infrastructure; 3) After all expenses are detailed, we will get a bottom line and present what we could reasonably turn over. Items being considered for the capitation rate proposal are: 1) What are our cost drivers; 2) What is unique in Dane County. Foster noted that he would like to hire an actuary to help in this process. Luedtke explained that the State has an oversight committee looking at Family Care business infrastructure and IT infrastructure. They are developing business templates to use.

Kuehn distributed “Common Questions: Family Care and Chapters 51 and 55” and Genter suggested discussing this in more detail at a future meeting. Luedtke noted that a companion document will be out in early fall and will show how some counties have structured their APS Services. Kuehn reported that a template for the final report was released and it is similar to the quarterly reporting format with some additional categories. The Feds are interested in a statistical outcomes oriented report. The tentative date for CWAG training is August 30 and is targeted to consumers and family members, location to be determined.

- **Partners & Stakeholders:** (Kathleen Luedtke left the meeting for the duration of this report). Musser reported that Care Wisconsin (formerly Elder Care of Wisconsin) is part of the teal consortia and the RFP will be submitted tomorrow. Care Wisconsin along with Community Living Alliance (CLA) and Community Care Inc. in Milwaukee are applying as MCOs in this region. A detailed three-year business plan is included. The 12 counties in the consortia requested that Care Wisconsin offer Family Care and Partnership in some counties and only Family Care in others. There will be two organizations represented in each county to provide choice of providers. All three organizations can offer Partnership and Family Care serving all three populations (elderly, physically disabled and developmentally disabled). Costello reported that CLA has also completed the RFP and are involved with consumer and provider forums as well as forums with human services staff in that region.

**Other Business:** Kuehn asked that agenda items for the next meeting be forwarded to her. It was decided that a Town Hall meeting should be scheduled for the fall. There will be no meeting next month unless there is a sufficient agenda.

**Next Meeting:** TBD

**Meeting Adjourned:** 12:04 p.m.

Recorded by Dawn MacFarlane

*Note: These minutes are the notes of the recorder and are subject to change at a subsequent meeting of the committee.*