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STEERING COMMITTEE
February 22, 2007

Present: Virginia Christenson, Todd Costello, Craig Dupont, Ken Eimers, Theresa Fishler, GP Foster, Karen Foxgrover, Charmian Klyve, Jean Kuehn, Owen McCusker, Tom Perry, Dan Rossiter, Theresa Sanders, David Sievert, Jennifer Thompson, Kim Turner, Kristin Jeffries, Dave Carlson, Mike Linak

Call to Order: Kuehn called the meeting to order at 10:05 a.m. Kuehn introduced the new PD consumer member, Karen Foxgrover, who gave some background on herself. Kuehn introduced Virginia Christenson who is interested in joining the committee as a representative for elderly consumers. Virginia offered some background information on herself as well. Kuehn noted that she is still taking applications for one developmentally disabled and two elderly consumer representatives for this committee. The application process should wrap up in the next couple weeks or until all slots are filled.

Public Comment: None

Communication Subcommittee Review Town Hall Meeting: Dave Carlson and Kristin Jeffries presented. Handouts were distributed listing issues and concerns that were brought up at the Dane and Rock County Town Hall meetings. The Communications Subcommittee has looked at the issues and identified major themes. The Communications Subcommittee is recommending that focus groups be formed to discuss emerging issues and what to do about them. Foxgrover expressed concern that consumers are wondering whether life is going to be the same with the same people and same care, or whether they will be under a microscope having nurse evaluations, paperwork beyond comprehension, etc. She is not in favor of a more medically based model. McCusker summarized that people want basic answers about the design of the program, how it will operate, how it will influence them, etc. He suggested that we begin to identify issues and plan for them. He is in favor of focus groups as a way to systematically collect ideas and concerns. Foxgrover agreed; she feels that information and education can work to subdue fear. We should approach LTC reform in a positive way and get people excited about the concept of Family Care rather than afraid of it. Costello feels that transition planning is important. McCusker suggested that the group should talk generically about waivers – parts they like and how they can be preserved, i.e., attendant care, wages, benefits, fiduciary model, role of SEIU, selection of attendants. Jeffries added that groups must examine and acknowledge the differences among all three populations. Fishler agreed; it's important to look at how different waiver programs work for different populations now. She suggested a focus group for providers. Sievert agreed; providers are questioning how it will affect their agency, will they have a contract, with who, rates, etc. Klyve expressed frustration that we need clarification on a lot of issues from the State and Federal levels. She is concerned about bringing consumers to the table to tell us what they need to have, and if it turns out we can't deliver, we have set up the community to be more aggravated with the process. Linak commended the Committee on their efforts to communicate with constituents. The design will be affected by consumer participation and provide an opportunity to change for the better. Turner asked for more clarity about rules, best

practices and pitfalls. Linak responded that some best practices such as background checks will still be required, but each consortium can really shape how it will play within acceptable boundaries.

There was discussion about what populations are part of this planning process. Kuehn clarified that all three populations (Elderly, PD and DD) are part of this planning process even though they will begin at different times. There was discussion about whether this is a planning grant or an implementation grant. Linak stated that the Department (DHFS) is not interested in moving forward without including the DD population. There is an expectation for a final product from this planning grant including implementation plans.

McCusker suggested getting some items down on a grid for each population and fill in as we can - how will it differ from the waiver programs, value added, sacrifices, etc. People are asking for basic parameters. Fishler asked that people on waiting lists in all target populations be addressed in focus groups. Klyve favors target-based focus groups in separate counties because of logistics. McCusker feels that focus groups should consist of invited participants who would be paid for their time. Focus groups should be built around key issues specific to each group. Foxgrover suggested strategically choosing people for focus groups, so there is some cross section with people that will speak up and participate.

Sievert suggested that the Communications Subcommittee develop a weighted priority list by populations and topics giving consideration to grant funds available. Turner noted that the consumer definition of DD might mean guardian or family member. Jeffries added that geographic location should be considered. Costello suggested that the focus group process be facilitated to really focus and accomplish the task. Foxgrover stressed that focus groups be informed about the final product.

Motion by Foster that the LTC Steering Committee charges the Communication Subcommittee to develop a plan to implement focus groups by target population, providers, care managers, existing consumers, consumers on wait lists, advocates, etc., to take place in each county and to be limited in size. Focus Groups will be topic driven. The Communication Subcommittee will report back to the Steering Committee with a plan. Motion seconded by Foxgrover. Motion carried unanimously.

The next Town Hall meetings are: April 9 in Rock County and May 21 in Dane County. These are the last Town Hall meetings scheduled. It may be necessary to have additional opportunities for input before the final plan.

Subcommittee Reports:

ADRC: Sanders reported that Jerry Vogt, a CIP II consumer, has joined the ADRC Subcommittee as a consumer representative. We are beginning discussions about the governance model. Rock County now has their own ADRC Subcommittee, so the two Rock County representatives have resigned from the existing subcommittee.

IT/Fiscal: Foster reported that the IT/Fiscal Subcommittee studied how consumers or non-employees are reimbursed for attending meetings and developed a policy for reimbursement. Throughout the county, non-employees are paid a $30/meeting stipend plus mileage reimbursement which is currently at 48.5 cents per mile. The IT/Fiscal Subcommittee is recommending to the LTC Steering Committee that consumers on this committee and related subcommittees be reimbursed at this rate. The Leadership Subcommittee has endorsed this recommendation. The money is in the budget.

Klyve clarified that Dane County would be the fiscal agent. Foster indicated that reimbursement information would be forwarded soon. Motion by Foster that non-employees serving on the LTC Steering Committee and/or related subcommittees be reimbursed $30/meeting plus mileage at the current federal rate, seconded by Foxgrover. Motion carried unanimously. Foster reported that IT representatives are looking at IT systems from other Family Care areas, and the IT/Fiscal Subcommittee will bring a recommendation to the Steering Committee after the information is reviewed.

Other Business: Carlson gave an update on LTC related items in the Governor's budget. The goal is to have ADRC's available in counties representing 75% of the State's population and CMO's representing 62% of the population in the next two years. The State did not include money in this biennial budget to fund county contributions at 22% of community aids. However, DHFS has indicated that they would negotiate with counties. The requirement creating Family Care as an entitlement has been changed to make Family Care an entitlement only for those that are MA eligible. That would begin January 1, 2008.

Next Meeting: March 22, 2007, 10:00-12:00, Job Center Ballroom

Meeting Adjourned: 11:41 a.m.

Recorded by Dawn MacFarlane

Note: These minutes are the notes of the recorder and are subject to change at a subsequent meeting of the committee.

NOTES RECORDED BY KRISTIN JEFFRIES ON A FLIPCHART:

- FC Impact on Consumers - what happens after
  - Documentation required
  - Medical model
  - Keep same workers
  - RN visits

- People want answers about design
  - Clarify FC and WPP Model - similarities & differences
  - How operating already?

- Background checks on PCW's

- How to capture?
  - Focus Groups
  - Educate about features FC/WPP

- Concerns from Focal Points in Dane County go back to ADRC Subcommittee:
  - Geographic location
  - Educate consumers
  - Dane & Rock County both

- Transition Planning
  - Safety net
  - ID what <u>is</u> changing
  - What stays same, what changes?

- Attendants
  - Wages
  - Fiduciary responsibility
  - How people select attendants

- Acknowledge differences & similarities among three populations – how waiver programs work for each target population

- Degree of autonomy

- Questions & issues from Providers
  - How change affects me
  - Will I have a contract?
  - What rates?

- What is underneath benefits?
  - What choices?

  - What autonomy?
  - How does this work?

- Frustrating not knowing about model

- State is opening door about how to “reinvent” LTC
  - We know what good practices are from pilots
  - But can be flexible

- State said we are planning for “Family Care” not dreaming

- Issues discussion around target groups we are rolling out first: Frail Elderly & PD

- All three populations are part of planning process

- Mike – State
  - Include all three populations
  - Planning to implement
  - Deliverable of final product – how implement FC in Dane & Rock Counties
  - Timeline
  - FC morphing from one county to multi-county regions
  - FC is seeking to improve

- GP & Jean
  - Let’s not waste time
  - Changes based on deliverables

- Waiting Lists

- Focus Groups:
  - Topic
  - 3 populations
  - Provider group
  - County-based Care management
  - Opportunity to communicate detail – prioritize topics
  - Publish answers to questions and information

- Subject of future Town Hall meetings

- Focus groups vs. public hearings vs. Town Hall

- Topics specific to population

- Motion – focus groups by target population, limit size, mix of consumers, waiting lists or families/guardians, weighted priority list, providers, case managers, advocacy groups, geographic area (Dane & Rock), topic driven