

# Planning for Change in Long Term Care

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## STEERING COMMITTEE September 21, 2006

**Present:** Jean Kuehn, Theresa Fishler, GP Foster, Fran Genter, Lynn Green, Owen McCusker, Theresa Sanders, Jennifer Thompson, Karen Musser, Kim Turner, Kathleen Luedtke, Ginny Graves

**Call to Order:** Kuehn called the meeting to order at 9:12 a.m.

**Approval of Minutes:** Approved as submitted. They will be posted to the website.

### **Subcommittee Reports:**

**CMO:** Musser reported that the September 11 meeting was spent working on the provider network, core functions and gap analysis. We will make recommendations for FTE, gap analysis, provider contract templates, reimbursement strategies, contract requirements, renewal requirements, database for managing network, provider relations components, etc. Supporting policies, sample job descriptions, etc. are being collected. Plans are to prepare binders including all materials with dividers for each CMO function. There was discussion about overlap between the CMO and ADRC subcommittees. Musser suggested that the ADRC subcommittee might be able to use some of the framework that the CMO subcommittee is working with. Everyone will receive a copy of the binder when complete. Musser suggested that the ADRC and CMO subcommittees meet together at some point.

**ADRC:** Sanders reported that the September 14 meeting was spent discussing ADRC operating models to consider. Stephanie Stein, Milwaukee Director for Aging Services, is invited to the October 12 meeting to talk about the Milwaukee ADRC, which serves aging for all populations.

At the State LTC Reform meeting, Judith Frye reported that ADRC's are expected to go statewide in five years. The State has developed a cost model, which will be shared with Counties. The State has hired Buck Rhyme, a consultant, to assist ADRC planning subcommittees. He is available to attend subcommittee meetings to help structure conversation, move things along, obtain and present information about what other planning groups are doing, etc.

Sanders reported the mission statement with revisions from the Steering Committee was approved by the subcommittee and will be posted to the website. Luedtke explained that the funding schedule for ADRC's is based on population. Counties have the right of first refusal on the ADRC application. Tools and templates from currently existing ADRC's can be utilized when planning for a new ADRC.

**IT/Fiscal:** Foster reported on the September 7 subcommittee meeting. They participated in a demo from Synergy/Beacon Web Software. The group feels it is a good information and referral data-gathering program. Rock County currently uses Beacon Software in the Council on Aging. There are good features but further modifications may be needed to access the software from focal points and in-home. IT people from Dane and Rock Counties were assigned to do some technical work and report back to the IT/Fiscal subcommittee at today's meeting. There was discussion about whether active links are available on the website that providers could link to their website. We could possibly charge a fee for this. Luedtke suggested that a Statewide Virtual Resource Center might be an option instead. Foster requested more information on this when it is available.

A Joint Project of Community Living Alliance, Inc., Dane County Department of Human Services, Elder Care of Wisconsin, Inc. and Rock County Human Services



Foster continued. We anticipate specific data on demographics and population will be available mid-October. A summary will be presented to the Steering Committee.

Communications: The next Town Hall meeting is scheduled for October 5, 4:00 & 6:30 p.m. at the Rock County Job Center.

**Discussion of September 20<sup>th</sup> Conference:** Kuehn reported that the Consortia Conference was very informative and helpful. McCusker noted that the morning session was video taped and will be on the website. Luedtke added that the slides and budget presentation will be on list serve. McCusker felt that the Conference was encouraging and positive.

There was discussion about involving Public Health in this committee. Dane County Public Health will not be part of DCDHS in the near future; however, some of their prevention activities will be included in the ADRC. When we are ready to bring in specific components, we will be in contact with other departments such as Public Health and Veterans Services. Luedtke added that there will be a web cast to Public Health Agencies across state about reform tomorrow morning.

McCusker felt that the Conference presentations helped clarify the ability to partner. There was discussion on how different consortia will share information. WCHSA has offered to post information on their website. People are generally willing to share; however, there is some concern about business plans developed with State and County funds being viewed by competitors.

**Current and Future Funding of LTC:** Foster distributed materials, which were reviewed and discussed.

**Other Business:** The October 5 meeting will begin at 9:00. All meetings thereafter will begin at 10:00.

**Next Meeting:** October 5, 9:00-11:00 a.m., Job Center Ballroom, Judith Frye will discuss cost modeling.

**Meeting Adjourned:** 11:03 a.m.

Recorded by Dawn MacFarlane