

Planning for Change in Long Term Care

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STEERING COMMITTEE MEETING August 24, 2006

Present: Jean Kuehn, Linda Baldwin, Craig Dupont, Theresa Fishler, GP Foster, Fran Genter, Lynn Green, Ken Hobbs, Owen McCusker, Tom Perry, Theresa Sanders, Jennifer Thompson, Tom Hermans, Michael Linak, Barb Thoni, Mary Brintnall-Peterson, Ph.D.

Call to Order: Kuehn called the meeting to order at 10:00 a.m.

Presentation on Stakeholder Input:

Mary Brintnall-Peterson, Ph.D., Program Specialist in Aging for Cooperative Extension/Family Living Programs was invited by the Communications Subcommittee to give a presentation on involving stakeholders in the Long Term Care planning process. She distributed a copy of her Power Point presentation along with Public Participation Continuum and Techniques to Share Information handouts. Mary suggested that the Committee look at and evaluate their current plan based on information presented.

In addition to the list of stakeholders Mary provided, the following were also identified as stakeholders in this process: current employees and groups whose budget may potentially be affected. McCusker expressed concern that stakeholders are used appropriately. Resources and efforts may be wasted if the right questions are not asked in the beginning. Stakeholders may have insights on problems and benefits. The group spent time identifying challenges such as stakeholder input translating into value for the participant, educating stakeholders on where there is discretion and where there is not, etc.

The Dane County Human Services website has information on this planning process and its progress. Suggestions were made to include the list of committee participants and contact information to the website, add a frequently asked questions (FAQ) document as we proceed through this process. Positive comments were offered on the existing communication plan, which includes a schedule of public meetings to discuss the planning process and its progress. This forum will also offer an opportunity for input as we move through the planning process. Suggestions for the communication plan included identifying what we are looking for from each group identified. How will we further involve consumers in this process? What will we do with the input they provide? How do we wish to involve oversight bodies, policy makers, etc? How do we reach a large population that may not be currently involved in the system, but may have an interest at a later date? Suggestions included using the media and also consider survey instruments to get feedback on who you are reaching.

Approval of Minutes: Approved as submitted. They will be posted to the website.

Subcommittee Reports:

Communications: Tom Hermans reported that the Subcommittee met yesterday. A copy of the minutes was distributed. Dane and Rock have each sent out over 1200 notices for the Town Hall meetings. The Subcommittee is working on a press release and is in the process of developing an agenda. Tentative plans are to include a panel with a representative from Dane, Rock, Elder Care and CLA along with a

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welcome, introduction, education with power point, report on progress to date, question and answer and wrap-up.

CMO: Craig Dupont reported that the Subcommittee met Monday. They are looking at the GAP analysis for provider networks. A draft has been distributed. Dan Rossiter brought up the question of where self-directed supports fit in. This will be on the agenda for a future meeting.

IT/Fiscal: GP Foster reported that the Subcommittee would be meeting after today's Steering Committee meeting. A data disk has been received from the State. The State will pay for the first set of analytical reports. When we get an understanding of what they offer, we will decide what additional data needs we may want TMG to put together for us. It's possible that we may be able to provide some of the expertise ourselves. We are discussing reporting requirements of the CMO and whether we have the necessary resources.

ADRC: Theresa Sanders distributed a copy of the mission statement and goals developed by the Subcommittee and asked members of this Committee for feedback or suggestions. The ADRC Subcommittee has 22 members representing the aging network, physical disabilities, developmental disabilities, mental health, AODA, County staff, Contracted Providers, AAA board, etc. There are 14 required functions of the ADRC and our current service network provides these services. Future meetings will include discussion of what functions should reside in the Resource Center location and what can be provided outside of the facility. We have had presentations from operating Resource Centers and have visited the LaCrosse Center. Some minor revisions to the mission statement and goals were discussed. Sanders will take those suggestions back to the Subcommittee.

Other Business: Kuehn offered to e-mail a copy of the RFP that went to the Southeast Region if needed. The Conference in LaCrosse on September 20 regarding governance models was discussed.

Next Meeting: September 7, 9:00-11:00, Dane County Job Center Ballroom.

Agenda items: 1) Look at the work plan, set goals and timelines

2) Draft a series of precise questions for the Conference to discuss with state policy makers

Meeting Adjourned: 12:05 p.m.