

Planning for Change in Long Term Care Committee Minutes

Thursday, May 11, 2006
10:00 – 12:00 Noon
at Community Living Alliance

With Community Living Alliance, Dane County & Elder Care of Wisconsin

Present: Craig Dupont, Karen Musser, Ken Eimers, Jean Kuehn, Theresa Fischler, Fran Genter, Owen McCusker, David Sievert, Todd Costello, Theresa Sanders, Lynn Green, Marilyn Slautterback, Kelly Disch-Zolinski, Barb Thoni

1. Welcome of new committee members

- Jean Kuehn welcomed new committee members Marilyn Slautterback and Kelly Zolinski
- Introductions of other committee members present

2. Preliminary Subcommittee/Work Group Discussions

- Aging & Disability Resource Center (ADRC)
 - This subcommittee met for the first time on Monday, May 8, and have scheduled three more meetings.
 - Fieldtrip to LaCrosse on Friday, May 12, to meet with ADRC staff and tour facility. Prepared a list of questions for LaCrosse meeting.
 - Ann Marie Ott, Bureau of Aging & Disability Resources, will be coming to the 5/25 subcommittee meeting.
 - Representative from Baron County will also be attending a future ADRC subcommittee meeting in June.
- Communication
 - This subcommittee met on Monday, May 8, for first time and shared background information
 - Reported that the web link is up and running (copies were distributed).
 - Began to generate lists of other organizations, agencies and individual stakeholders to communicate outwardly with.
 - Noted that administrative process in various municipal/county governments must be adhered to.
 - Determined that subcommittee needs feedback from this larger group as to what the “scope and charge” of the subcommittee. It was agreed that the subcommittee would take charge of both communicating project progress and gaining stakeholder input.
 - No additional meetings have been set. Jean agreed to speak with David C and get our next meeting scheduled soon in order to make the stakeholder plan deadline. Jean will also contact DHFS about the possibility for extension of the deadline.

- IT/Fiscal
 - This subcommittee met for the first time last week.
 - Finalized the budget in broad categories
 - Looked at internal resources from each organization involved.

3. Rock County's LTC Planning Process

- Rock County applied separately for an LTC planning grant and has been told by DHFS that they should try to connect with us or another consortium.
- They have approached Dane County about the possibility of including them in our planning activities and have had some contact with S.E. Family Partnership Consortium.
- State has granted Rock County \$30,000 for LTC planning that can be included in another county's contract such as Dane or contracted directly to Rock County. Rock County's participation can vary from active participation to observation only.
- Discussion followed
- Consensus that we would gladly welcome them into our group since Elder Care and Community Living Alliance are already looking at possibility of expansion into Rock County for LTC. Lynn Green will extend a warm invitation.

4. Information Updates

- Ken Eimers gave an update on Family Partnership Care Management Coalition (FPCMC) with Dodge, Jefferson, Columbia Counties, et al. This coalition is at a similar stage of planning as this group. Todd Costello reported on a meeting last week of their ADRC Subcommittee and they are looking at a regional ADRC. Questions and discussion followed.
- Discussion regarding a letter from Helene Nelson requesting written plans by May 31 of how consumers and other stakeholders will be involved. Discussion followed and consensus that this would be a task for the Communication Subcommittee.
 - Communication Subcommittee follow-up:
 1. Draft a plan of how to obtain stakeholders input in order to respond to Secretary Nelson's request.
 - a. Electronically distribute to group for review and revisions.
 - b. Jean Kuehn will send final version to Secretary Nelson by May 31.
 2. Set up a series of information meetings (perhaps quarterly) to gather input from various target groups.
 - a. Suggested stakeholders to be invited should include:
 - i. List of advocacy groups, providers, etc.
 - ii. Consumers in Waivers program
 - iii. To begin, focus will be only stakeholders that will be directly affected by this planning grant

5. Other

- Webcasts
 - Positive feedback from those in the group that have watched them.
- Request from Elder Care for a lesson on Waiver Program 101.
 - Theresa Sanders and Fran Genter will meet with Elder Care following this meeting.

6. Next Meetings

- The next meeting will be on **June 1 from 9:00 AM – 12:30 AM** at the Dane County Job Center (Corner of Aberg and Sherman Avenue)
 - Agenda Item: Governance Models