

Planning for Change in Long Term Care

CMO Development Subcommittee Purpose Statement

Draft – Draft – Draft

Purpose & Scope

The purpose of the CMO Development Subcommittee is to identify, develop, and demonstrate readiness of core CMO functions as outlined in Exhibit I of the DHFS Long-Term Planning Grant. In addition, this subcommittee will provide updates for the completion of quarterly reports and address any other planning activities as requested by the Steering Committee.

The scope of planning activities will address developing core business infrastructures, legal and policy changes needed for the successful implementation of a CMO that manages the “Family Care” benefit at minimum including **COORDINATION** of primary and acute care. (Coordination of primary and acute care is part of the basic Family Care benefit.)

As necessary, the CMO Development Subcommittee will coordinate planning activities with other committees including Steering, ADRC, Finance/IT, and Communication/Stakeholders.

Activities

Primary planning activities will address the core CMO functions outlined in Exhibit I of the DHFS Long-Term Planning Grant and the current DHFS CMO contract including at minimum:

1. Implementation and Management Plan for Care Management

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2. Provider Network Development

- Identify service needs among current and potential long-term care program participants.
- Identify current LTC network and services of each partner.
- Identify Family Care contract requirements related to provider network.
- Conduct gap analysis.
- Review examples of current provider contracts from Dane Co., Rock Co., Elder Care and CLA.
- Identify quality provisions of provider contracts.

3. Administrative and Financial Systems

- (Will be addressed by Finance/IT)
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4. Information Technology and Reporting Systems

- (Will be addressed by Finance/ IT)
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5. Quality Management Systems

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6. Establishment of a Risk Reserve and Business Solvency Plan

- (Will be addressed by Finance/ IT)
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7. Enrollment and Disenrollment Systems

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8. Establishment of Complaint and Grievance Systems

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