

STAKEHOLDERS INFORMATION AND INVOLVEMENT PLAN

Planning for Change in Long Term Care - Community Living Alliance, Inc., Dane County Department of Human Services, and Elder Care of Wisconsin, Inc.

STAKEHOLDER GROUPS	MEMBERS OF GROUP	TOPICS - INFORMATIONAL	PROCESS, METHODS & TOOLS	TOPICS - INPUT	PROCESS, METHODS & TOOLS
I. TARGET POPULATIONS	A. Consumers - identify reps from:	A. State LTC Reform Initiative	A. DCHS Website - Web Page	<i>Examples:</i>	
Includes Elderly and Adults w/ PD as primary target populations under this planning grant. Also other affected target populations (DD, Mental Health)	1. Frail Elderly	B. Existing CM Models:	B. Basic Information Presentations	A. Needs of consumer groups	A. Focus Groups on needs with different populations
	2. Adults w/ Physical Disabilities	1. Family Care	C. Town Hall Meetings	B. ADRC (services, access, etc.)	B. Town Hall Meetings
	Also:	2. WPP	D. Basic Descriptive Materials:	C. Care Management models	C. Membership on Steering Committee & sub-committees
	3. Adults w/ MH/SA conditions	C. Role of the ADRC	1. Brief Written Description	D. Quality oversight	F. Ongoing roles for consumers and advocacy groups
	4. Adults w/ DD	D. "Planning for Change" Partnership - Members, Goals	2. FAQ Sheet	E. Providers - LTC & health	D. Opportunity to attend planning meetings and participate as pertinent topics are considered
	B. Consumer/Advocacy groups:	E. Progress updates	3. Power Point	F. Ongoing roles for consumers and advocacy groups	E. Input to County Oversight Committees
	1. CWAG		4. Success stories - FC, WPP		
	2. AARP		E. Periodic Updates:		
	3. ARC		1. Letter format		
	4. DD Coalition		2. Newsletter format - 1-page		
	5. Survival Coalition		F. E/Snail mail lists		
	6. Access To Independence				
	7. NAMI				
	8. Others?				
	C. Families/Caregivers				
1. Dane Co. Caregivers Alliance					
2. Alzheimer's Association					
3. Others?					
II. SYSTEMS FOR INTAKE	A. Elderly Focal Points	A. State LTC Reform Initiative	A. DCHS Website - Web Page	A. ADRC (operations, services)	A. Focus Groups on ADRC
Includes organizations that provide intake functions across target populations	B. DCHS Intake:	B. Existing CM Models:	B. Basic Information Presentations	B. Staffing	B. Town Hall Meetings
	1. CLA for PD	1. Family Care	C. Town Hall Meetings	C. Care Management models	C. Opportunity to attend and participate in committee planning meetings as pertinent topics are considered
	2. DCHS for DD	2. WPP	D. Basic Descriptive Materials:	D. Quality oversight	
	3. Tellurian for MH	C. Role of ADRC	1. Brief Written Description		
	4. DCHS Long Term Support Unit	D. "Planning for Change" Partnership-Members, Goals	2. FAQ Sheet		
	C. WPP Intake:	E. Progress updates	3. Power Point		
	1. CLA for PD		4. Success stories - FC, WPP		
	2. ECW for Frail Elderly		E. Periodic Updates:		
	D. POS providers by population		1. Letter format		
	E. Benefit Specialists (at CWAG)		2. Newsletter format - 1-page		
	F. Others?		F. E/Snail mail lists		
			G. Internal communications to Intake staff of the Partners		

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III. PROVIDERS OF PROGRAMS & SERVICES					
Includes POS agencies providing case management or direct services under the Family Care or Partnership benefit, both LTC & health services	A. POS list from DCHS include other FP/Senior Center services e.g. meal sites, rides?	A. State LTC Reform Initiative	A. DCHS Website - Web Page	A. CMO process for contracting w/LTC & health providers	A. Focus Groups on roles of providers in managed care
	B. UW Health System	B. Existing CM Models: 1. Family Care	C. Town Hall Meetings	B. Care Management models	B. Town Hall Meetings
	C. Dean Health System	2. WPP	D. Basic Descriptive Materials: 1. Brief Written Description	C. Quality oversight	C. Opportunity to attend and participate in committee
	D. Group Health Cooperative?	C. Role of ADRC	2. FAQ Sheet		planning meetings as pertinent topics are considered
	E. Other health benefit providers	D. "Planning for Change" Partnership-Members, Goals	3. Power Point		
		E. Progress updates	4. Success stories - FC, WPP		
			E. Periodic Updates: 1. Letter format		
			2. Newsletter format - 1-page		
			F. E/Snail mail lists		
IV. INTERNAL STAKEHOLDERS w/ PARTNER ORGANIZATIONS					
Includes the three primary planning grant partners of Dane Co Human Services Dept Elder Care of Wisconsin and Community Living Alliance	A. County Board of Supervisors	A. State LTC Reform Initiative	A. Each Partner's Internal Communications Plan	A. ADRC (operations, access, structure, service components)	A. Each Partner's internal process for engaging and involving staff in LTC Reform project activities
	B. County Board Committees	B. Existing CM Models: 1. Family Care	B. Basic Descriptive Materials: 1. Brief Written Description	B. Care Management models -	B. Opportunity to participate in Town Hall Meetings
	C. County Executive Appointed Committees	2. WPP	2. FAQ Sheet	C. Quality oversight	
	D. County Human Service Staff including AAA and APS/EA&N	C. Role of ADRC	3. Power Point		
	E. CLA Board of Directors	D. "Planning for Change" Partnership-Members, Goals	4. Success stories - FC, WPP		
	F. HPCL Board of Directors	E. Progress updates	C. Provide access/links to: 1. DCHS Website/Web Page		
	G. CLA Staff		2. Periodic Updates		
	H. Elder Care Board of Directors		3. Basic Info Presentations		
	I. ECHP Board of Directors		4. Town Hall Meetings		
	J. Elder Care Staff				
K. Others?					
V. OTHER INTERESTED PARTIES					
A. State Legislators	A. State LTC Reform Initiative	A. DCHS Website - Web Page	A. ADRC (operations, access,	A. Town Hall Meetings	

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Includes other parties who may have interest or stake in this planning grant process and outcomes	B. Muni. Senior Citizen Committees	B. Existing CM Models:	B. Basic Information Presentations	structure, service components)	B. Opportunity to attend planning meetings & provide ideas as
	C. Veterans Services	1. Family Care	C. Town Hall Meetings	B. Care Management models	topics pertinent to organizations'
	D. County Public Health Department	2. WPP	D. Basic Descriptive Materials:	C. Quality oversight	respective roles are considered
	E. State LTC Council	C. Role of ADRC	1. Brief Written Description		
	F. Aging Services agencies not POS	D. "Planning for Change"	2. FAQ Sheet		
	G. Senior Centers (not FPs)	Partnership-Members, Goals	3. Power Point		
	H. News Media	E. Progress updates	4. Success stories - FC, WPP		
	I. Others?		E. Periodic Updates:		
			1. Letter format		
			2. Newsletter format - 1-page		
			F. E/Snail mail lists		
			G. News releases, media contact		
			w/print & broadcast media		