

DEPARTMENT: Human Services
DIVISION: Children, Youth & Families
PROGRAM: CY & F - Administration
SUBPROGRAM: N/A

EXPENDITURES

						PRELIMINARY	GPR	REVISED	
						AGENCY	REDUCTION	AGENCY	
						BASE	ALLOCATION	BASE	
YR	FUND	AGN	ORG	ACT	OBJ	UNIT DESCRIPTION			
05	260	510	4290	3011	0009	5AGP SALARIES AND WAGES	\$1,277,500	(\$56,900)	\$1,220,600
05	260	510	4290	3011	0027	5AGP OVERTIME	\$0	\$0	\$0
05	260	510	4290	3011	0072	5AGP LIMITED TERM EMPLOYEES	\$12,100	\$0	\$12,100
05	260	510	4290	3011	0099	5AGP RETIREMENT FUND	\$140,600	(\$6,300)	\$134,300
05	260	510	4290	3011	0108	5AGP SOCIAL SECURITY	\$98,800	(\$4,400)	\$94,400
05	260	510	4290	3011	0117	5AGP HEALTH	\$247,700	(\$9,600)	\$238,100
05	260	510	4290	3011	0126	5AGP HEALTH-RETIRES	\$5,700	\$0	\$5,700
05	260	510	4290	3011	0153	5AGP DENTAL	\$24,000	(\$1,100)	\$22,900
05	260	510	4290	3011	0162	5AGP DENTAL-RETIRES	\$1,500	\$0	\$1,500
05	260	510	4290	3011	0171	5AGP WAGE CONTINUATION	\$6,900	\$0	\$6,900
05	260	510	4290	3011	0180	5AGP LIFE INSURANCE	\$800	\$0	\$800
05	260	510	4290	3011	0185	5AGP FSA ADMINISTRATION FEE	\$400	\$0	\$400
05	260	510	4290	3011	0189	5AGP WORKERS COMPENSATION	\$16,300	\$0	\$16,300
05	260	510	4290	3011	0198	5AGP UNEMPLOYMENT COMPENSATION	\$100	\$0	\$100
05	260	510	4290	3011	0250	5AGP SALARY SAVINGS	(\$25,500)	\$1,100	(\$24,400)
05	260	510	4290	3011	0648	5AG CONFERENCES AND TRAINING	\$19,000	\$0	\$19,000
05	260	510	4290	3011	1260	5AG INSURANCE	\$98,600	\$0	\$98,600
05	260	510	4290	3011	1273	5AG INTERPRETER SERVICES	\$4,500	\$0	\$4,500
05	260	510	4290	3011	1305	5AG JANITOR SERVICE-POS	\$81,300	\$0	\$81,300
05	260	510	4290	3011	2043	5AG PRTG,STA,& OFFICE SUPPLIES	\$151,200	\$0	\$151,200
05	260	510	4290	3011	2049	5AG PROFESSIONAL CONSULTATION-POS	\$2,000	(\$1,000)	\$1,000
05	260	510	4290	3011	2223	5AG RENTAL OF EQUIPMENT	\$2,900	(\$2,900)	\$0
05	260	510	4290	3011	2232	5AG RENTAL OF SPACE	\$342,900	\$0	\$342,900
05	260	510	4290	3011	2468	5AG SPENDING REDUCTION	(\$343,207)	\$343,207	\$0
05	260	510	4290	3011	2648	5AG TRAVEL EXPENSE-STAFF	\$170,200	\$0	\$170,200
05	260	510	4290	3011	2736	5AG TELEPHONE	\$137,700	\$0	\$137,700
05	260	510	4290	3011	2755	5AG VEHICLE LEASES	\$39,400	\$0	\$39,400
05	260	510	4290	3011	6144	5AG MHC FISCAL AGENT	\$32,171	\$0	\$32,171
TOTAL EXPENDITURES						\$2,545,564	\$262,107	\$2,807,671	

DEPARTMENT: Human Services
DIVISION: Children, Youth & Families
PROGRAM: CY & F - Administration
SUBPROGRAM: N/A

REVENUES

							PRELIMINARY	GPR	REVISED
							AGENCY	REDUCTION	AGENCY
YR	FUND	AGN	ORG	ACT	SRC	UNIT DESCRIPTION	BASE	ALLOCATION	BASE
05	260	510	4290	3011	0780	5AG BASIC COUNTY ALLOCATION	\$326,700	\$0	\$326,700
05	260	510	4290	3011	1008	5AG COMMUNITY BASED MA CLAIM	\$53,000	\$0	\$53,000
05	260	510	4290	3011	1170	5AG YOUTH AIDS	\$502,500	\$0	\$502,500
05	260	510	4290	3011	1477	5AG CLIENT FEE REVENUE	\$20,000	\$0	\$20,000
05	260	510	4290	3011	1506	5AG SPECIAL GRANT SERVICE	\$8,900	\$0	\$8,900
05	260	510	4290	3011	1540	5AG PRIOR YEAR REVENUES	\$238,100	\$0	\$238,100
TOTAL REVENUES							\$1,149,200	\$0	\$1,149,200
NET GENERAL FUND EFFECT							\$1,396,364	\$262,107	\$1,658,471

Dept:	Human Services	510	DANE COUNTY	Fund Name:	Human Services
Prgm:	CY & F - Administration	4290		Fund No:	260

Mission:

The Children, Youth and Families Division, in partnership with neighborhoods and communities in Dane County, supports families and individuals in providing safe and nurturing home and community environments for children. Family and other community members will be treated with respect and dignity, focusing on strengths and assets as well as problems and concerns. Quality services will be provided to consumers based on principles of equality and individual worth.

Description:

The division's services are described in its six program areas: Child and Family Support, Juvenile Delinquency Supervision, Alternate Care, Children Come First, AODA - Youth, Family & Adult, and Youth Commission. Administration includes the division management/supervisory personnel who provide leadership for continuous improvement of support for children and families in Dane County, working in partnership with line staff, contract agencies, schools, other service providers and funders, private business, and community residents. The division has decentralized services and is developing other strategies for more accessible, responsive, and cost-effective services to meet the growing needs of children and families within available resources. The division is also improving its methods of assuring quality child protection and delinquency services, providing timely AODA services with youth and parents, and cooperating with other partners to serve youth and children with emotional disturbances more effectively in the community. The transfer of the Youth Commission from the Department's program to this division will merge youth prevention efforts and create one point of oversight.

	Actual 2003	Adopted 2004	2003 Carry Forward	Board Transfers	Budget As Modified	2004 YTD	Estimated 2004	Department Request
PROGRAM EXPENDITURES								
Personal Services	\$1,616,184	\$1,713,917	\$0	\$0	\$1,713,917	\$511,050	\$1,749,504	\$1,985,300
Operating Expenses	\$451,722	\$478,100	\$15,656	\$0	\$493,756	\$125,960	\$460,757	\$478,100
Contractual Services	\$648,276	\$601,071	\$0	\$0	\$601,071	\$151,870	\$607,888	\$692,871
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$2,716,182	\$2,793,088	\$15,656	\$0	\$2,808,744	\$788,881	\$2,818,148	\$3,156,271
PROGRAM REVENUE								
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$1,145,072	\$1,149,200	\$0	\$0	\$1,149,200	\$276,927	\$1,159,549	\$1,227,700
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,145,072	\$1,149,200	\$0	\$0	\$1,149,200	\$276,927	\$1,159,549	\$1,227,700
GPR SUPPORT	\$1,571,109	\$1,643,888			\$1,659,544			\$1,928,571
F.T.E. STAFF	27.900	26.900				26.900		28.900

Dept: Human Services	510								Fund Name: Human Services
Prgm: CY & F - Administration	4290								Fund No.: 260
DI#	2005 Base	Net Decision Items							2005 Requested Budget
		01	02	03	04	05	06	07	
PROGRAM EXPENDITURES									
Personal Services	\$1,729,700	\$0	\$0	\$0	\$0	\$0	\$0	\$255,600	\$1,985,300
Operating Expenses	\$478,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$478,100
Contractual Services	\$599,871	\$0	\$0	\$0	\$0	\$74,900	\$0	\$18,100	\$692,871
Operating Capital	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$2,807,671	\$0	\$0	\$0	\$0	\$74,900	\$0	\$273,700	\$3,156,271
PROGRAM REVENUE									
Taxes	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Revenue	\$1,149,200	\$0	\$0	\$0	\$0	\$78,500	\$0	\$0	\$1,227,700
Licenses & Permits	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Fines, Forfeits & Penalties	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Public Charges for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Intergovernmental Charge for Services	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Miscellaneous	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
Other Financing Sources	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL	\$1,149,200	\$0	\$0	\$0	\$0	\$78,500	\$0	\$0	\$1,227,700
GPR SUPPORT	\$1,658,471	\$0	\$0	\$0	\$0	(\$3,600)	\$0	\$273,700	\$1,928,571
F.T.E. STAFF	25.900	0.000	0.000	0.000	0.000	0.000	0.000	3.000	28.900

NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ABOVE			Expenditures	Revenue	GPR Support
2005 BUDGET BASE			\$2,807,671	\$1,149,200	\$1,658,471
DI #	HUMS-CADM-1	THERE IS NO DECISION ITEM			
DEPT			\$0	\$0	\$0
EXEC					\$0
ADOPTED					\$0
NET DI # HUMS-CADM-1			\$0	\$0	\$0

Dept:	Human Services	510	Fund Name:	Human Services
Prgm:	CY & F - Administration	4290	Fund No.:	260

NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ON PREVIOUS PAGE			Expenditures	Revenue	GPR Support
DI #	HUMS-CADM-2	THERE IS NO DECISION ITEM			
DEPT			\$0	\$0	\$0
EXEC					\$0
ADOPTED					\$0
NET DI # HUMS-CADM-2			\$0	\$0	\$0
DI #	HUMS-CADM-3	THERE IS NO DECISION ITEM			
DEPT			\$0	\$0	\$0
EXEC					\$0
ADOPTED					\$0
NET DI # HUMS-CADM-3			\$0	\$0	\$0
DI #	HUMS-CADM-4	THERE IS NO DECISION ITEM			
DEPT			\$0	\$0	\$0
EXEC					\$0
ADOPTED					\$0
NET DI # HUMS-CADM-4			\$0	\$0	\$0

Dept:	Human Services	510	Fund Name:	Human Services		
Prgm:	CY & F - Administration	4290	Fund No.:	260		
NARRATIVE INFORMATION ABOUT DECISION ITEMS SHOWN ON PREVIOUS PAGE			Expenditures	Revenue	GPR Support	
DI #	HUMS-CADM-5	Capital Outlay				
DEPT	This decision item reflects a net levy decrease of (\$3,600) in this program, but a net zero levy impact department-wide. \$74,900 increase in expenses was allocated toward building improvements and vehicle leases. \$78,500 in increased revenue in Community Based Medicaid Administrative Claiming (CBMAC) revenue. Each division was asked to contribute toward the department's critical capital outlay needs.		\$74,900	\$78,500	(\$3,600)	
EXEC					\$0	
ADOPTED					\$0	
		NET DI #	HUMS-CADM-5	\$74,900	\$78,500	(\$3,600)
DI #	HUMS-CADM-6	THERE IS NO DECISION ITEM				
DEPT			\$0	\$0	\$0	
EXEC					\$0	
ADOPTED					\$0	
		NET DI #	HUMS-CADM-6	\$0	\$0	\$0
DI #	HUMS-CADM-7	Base Transfers and Reallocations				
DEPT	This decision item reallocated salaries from other parts of the division/department as well as rent increases for the three agency offices. Division-wide the levy impact is zero.		\$273,700	\$0	\$273,700	
EXEC					\$0	
ADOPTED					\$0	
		NET DI #	HUMS-CADM-7	\$273,700	\$0	\$273,700
2005 REQUESTED BUDGET			\$3,156,271	\$1,227,700	\$1,928,571	

DEPARTMENT: Human Services
 DIVISION: Children, Youth & Families
 PROGRAM: CY & F - Administration
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YR	FUND	AGN	ORG	ACT	OBJ	UNIT	APPR DESCRIPTION	ADOPTED BUDGET		2003 CARRYFORWRD	2004 COUNTY BOARD ACTIONS	CURRENT MODIFIED BUDGET	ACTUAL EXPENDITURES YTD	ESTIMATED EXPENDITURES TOTAL	TOTAL ESTIMATED CARRYFORWRD	AGENCY BASE
								2003 EXPENDITURES	2004							
05	260	510	4290	3011	0009	5AGP	SALARIES AND WAGES	\$1,195,667	\$1,261,300			\$1,261,300	\$348,048	\$1,245,999	\$0	\$1,220,600
05	260	510	4290	3011	0027	5AGP	OVERTIME	\$649	\$0			\$0	\$871	\$871	\$0	\$0
05	260	510	4290	3011	0072	5AGP	LIMITED TERM EMPLOYEES	\$4,089	\$12,100			\$12,100	\$19,745	\$38,186	\$0	\$12,100
05	260	510	4290	3011	0099	5AGP	RETIREMENT FUND	\$126,812	\$138,800			\$138,800	\$40,780	\$137,060	\$0	\$134,300
05	260	510	4290	3011	0108	5AGP	SOCIAL SECURITY	\$90,393	\$97,500			\$97,500	\$27,709	\$98,307	\$0	\$94,400
05	260	510	4290	3011	0117	5AGP	HEALTH	\$157,654	\$193,600			\$193,600	\$63,542	\$192,267	\$0	\$238,100
05	260	510	4290	3011	0126	5AGP	HEALTH-RETIRES	\$2,387	\$2,600			\$2,600	\$1,447	\$4,465	\$0	\$5,700
05	260	510	4290	3011	0153	5AGP	DENTAL	\$15,022	\$20,617			\$20,617	\$6,361	\$19,971	\$0	\$22,900
05	260	510	4290	3011	0162	5AGP	DENTAL-RETIRES	\$955	\$1,000			\$1,000	\$445	\$1,352	\$0	\$1,500
05	260	510	4290	3011	0171	5AGP	WAGE CONTINUATION	\$5,974	\$6,100			\$6,100	\$1,936	\$5,793	\$0	\$6,900
05	260	510	4290	3011	0180	5AGP	LIFE INSURANCE	\$701	\$700			\$700	\$166	\$532	\$0	\$800
05	260	510	4290	3011	0185	5AGP	FSA ADMINISTRATION FEE	\$0	\$0			\$0	\$0	\$0	\$0	\$400
05	260	510	4290	3011	0189	5AGP	WORKERS COMPENSATION	\$15,800	\$4,700			\$4,700	\$0	\$4,700	\$0	\$16,300
05	260	510	4290	3011	0198	5AGP	UNEMPLOYMENT COMPENSATION	\$82	\$100			\$100	\$0	\$0	\$0	\$100
05	260	510	4290	3011	0250	5AGP	SALARY SAVINGS	\$0	(\$25,200)			(\$25,200)	\$0	\$0	\$0	(\$24,400)
05	260	510	4290	3011	0648	5AG	CONFERENCES AND TRAINING	\$19,700	\$19,000	\$700	\$0	\$19,700	\$8,497	\$19,000	\$0	\$19,000
05	260	510	4290	3011	1260	5AG	INSURANCE	\$172,600	\$95,900			\$95,900	\$0	\$95,900	\$0	\$98,600
05	260	510	4290	3011	1273	5AG	INTERPRETER SERVICES	\$1,368	\$4,500			\$4,500	\$346	\$4,500	\$0	\$4,500
05	260	510	4290	3011	1305	5AG	JANITOR SERVICE-POS	\$83,308	\$81,300			\$81,300	\$24,822	\$81,300	\$0	\$81,300
05	260	510	4290	3011	2043	5AG	PRTG,STA,& OFFICE SUPPLIES	\$130,979	\$151,200	\$9,200	\$0	\$160,400	\$33,935	\$130,979	\$0	\$151,200
05	260	510	4290	3011	2049	5AG	PROFESSIONAL CONSULTATION-POS	\$4,000	\$2,000			\$2,000	\$0	\$2,000	\$0	\$1,000
05	260	510	4290	3011	2223	5AG	RENTAL OF EQUIPMENT	\$596	\$2,900			\$2,900	\$805	\$2,900	\$0	\$0
05	260	510	4290	3011	2232	5AG	RENTAL OF SPACE	\$332,946	\$342,900			\$342,900	\$115,173	\$349,717	\$0	\$342,900
05	260	510	4290	3011	2468	5AG	SPENDING REDUCTION	\$0	\$0			\$0	\$0	\$0	\$0	\$0
05	260	510	4290	3011	2648	5AG	TRAVEL EXPENSE-STAFF	\$163,627	\$170,200	\$3,356	\$0	\$173,556	\$44,172	\$171,878	\$0	\$170,200
05	260	510	4290	3011	2736	5AG	TELEPHONE	\$137,416	\$137,700	\$2,400	\$0	\$140,100	\$39,356	\$138,900	\$0	\$137,700
05	260	510	4290	3011	2755	5AG	VEHICLE LEASES	\$21,287	\$39,400			\$39,400	\$0	\$39,400	\$0	\$39,400
05	260	510	4290	3011	6144	5AG	MHC FISCAL AGENT	\$32,171	\$32,171			\$32,171	\$10,724	\$32,171	\$0	\$32,171
05	260	510	4290	3011	5AG		NIP CLASSROOM REPAIR	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
05	260	510	4290	3011	5AG		NIP PORTABLE CLASSROOM WINDOW	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
05	260	510	4290	3011	5AG		NIP DRIVEWAY & LOT REPAIR SEAL/STRI	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
05	260	510	4290	3011	5AG		NIP GYM FLOOR/CEILING TILE REPLACEI	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
05	260	510	4290	3011	5AG		NIP SECURITY CAMERAS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL EXPENDITURES								\$2,716,182	\$2,793,088	\$15,656	\$0	\$2,808,744	\$788,881	\$2,818,148	\$0	\$2,807,671

DEPARTMENT: Human Services
 DIVISION: Children, Youth & Families
 PROGRAM: CY & F - Administration
 SUBPROGRAM: N/A

YR	FUND	AGN	ORG	ACT	OBJ	APPR UNIT	DESCRIPTION	C A P B D	AGENCY BASE	DECISION	DECISION	DECISION	DECISION	DECISION	DECISION	DECISION	AGENCY REQUEST	
										ITEM #1	ITEM #2	ITEM #3	ITEM #4	ITEM #5	ITEM #6	ITEM #7		
05	260	510	4290	3011	0009	5AGP	SALARIES AND WAGES		\$1,220,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$183,663	\$1,404,263
05	260	510	4290	3011	0027	5AGP	OVERTIME		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
05	260	510	4290	3011	0072	5AGP	LIMITED TERM EMPLOYEES		\$12,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$12,100
05	260	510	4290	3011	0099	5AGP	RETIREMENT FUND		\$134,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,233	\$154,533
05	260	510	4290	3011	0108	5AGP	SOCIAL SECURITY		\$94,400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$14,005	\$108,405
05	260	510	4290	3011	0117	5AGP	HEALTH		\$238,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$34,356	\$272,456
05	260	510	4290	3011	0126	5AGP	HEALTH-RETIREES		\$5,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,700
05	260	510	4290	3011	0153	5AGP	DENTAL		\$22,900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$3,279	\$26,179
05	260	510	4290	3011	0162	5AGP	DENTAL-RETIREES		\$1,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,500
05	260	510	4290	3011	0171	5AGP	WAGE CONTINUATION		\$6,900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500	\$7,400
05	260	510	4290	3011	0180	5AGP	LIFE INSURANCE		\$800	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100	\$900
05	260	510	4290	3011	0185	5AGP	FSA ADMINISTRATION FEE		\$400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100	\$500
05	260	510	4290	3011	0189	5AGP	WORKERS COMPENSATION		\$16,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,997	\$19,297
05	260	510	4290	3011	0198	5AGP	UNEMPLOYMENT COMPENSATION		\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$100
05	260	510	4290	3011	0250	5AGP	SALARY SAVINGS		(\$24,400)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	(\$3,633)	(\$28,033)
05	260	510	4290	3011	0648	5AG	CONFERENCES AND TRAINING		\$19,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$19,000
05	260	510	4290	3011	1260	5AG	INSURANCE		\$98,600	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$98,600
05	260	510	4290	3011	1273	5AG	INTERPRETER SERVICES		\$4,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$4,500
05	260	510	4290	3011	1305	5AG	JANITOR SERVICE-POS		\$81,300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$81,300
05	260	510	4290	3011	2043	5AG	PRTG,STA.& OFFICE SUPPLIES		\$151,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$151,200
05	260	510	4290	3011	2049	5AG	PROFESSIONAL CONSULTATION-POS		\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000
05	260	510	4290	3011	2223	5AG	RENTAL OF EQUIPMENT		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
05	260	510	4290	3011	2232	5AG	RENTAL OF SPACE		\$342,900	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$18,100	\$361,000
05	260	510	4290	3011	2468	5AG	SPENDING REDUCTION		\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
05	260	510	4290	3011	2648	5AG	TRAVEL EXPENSE-STAFF		\$170,200	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$170,200
05	260	510	4290	3011	2736	5AG	TELEPHONE		\$137,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$137,700
05	260	510	4290	3011	2755	5AG	VEHICLE LEASES		\$39,400	\$0	\$0	\$0	\$0	\$36,000	\$0	\$0	\$0	\$75,400
05	260	510	4290	3011	6144	5AG	MHC FISCAL AGENT		\$32,171	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$32,171
05	260	510	4290	3011		5AG	NIP CLASSROOM REPAIR		\$0	\$0	\$0	\$0	\$0	\$19,400	\$0	\$0	\$0	\$19,400
05	260	510	4290	3011		5AG	NIP PORTABLE CLASSROOM WINDOW		\$0	\$0	\$0	\$0	\$0	\$3,000	\$0	\$0	\$0	\$3,000
05	260	510	4290	3011		5AG	NIP DRIVEWAY & LOT REPAIR SEAL/STRIP		\$0	\$0	\$0	\$0	\$0	\$4,000	\$0	\$0	\$0	\$4,000
05	260	510	4290	3011		5AG	NIP GYM FLOOR/CEILING TILE REPLACEM		\$0	\$0	\$0	\$0	\$0	\$10,000	\$0	\$0	\$0	\$10,000
05	260	510	4290	3011		5AG	NIP SECURITY CAMERAS		\$0	\$0	\$0	\$0	\$0	\$2,500	\$0	\$0	\$0	\$2,500
TOTAL EXPENDITURES									\$2,807,671	\$0	\$0	\$0	\$0	\$74,900	\$0	\$273,700	\$3,156,271	

DEPARTMENT: Human Services
 DIVISION: Children, Youth & Families
 PROGRAM: CY & F - Administration
 SUBPROGRAM: N/A

						C										
						A										
						P										
						B										
						D										
YR	FUND	AGN	ORG	ACT	SRC	UNIT	DESCRIPTION	2003 REVENUES	ADOPTED BUDGET 2004	2003 CARRYFORWRD	2004 COUNTY BOARD ACTIONS	CURRENT MODIFIED BUDGET	ACTUAL REVENUES YTD	ESTIMATED REVENUES TOTAL	TOTAL ESTIMATED CARRYFORWRD	AGENCY BASE
05	260	510	4290	3011	0780	5AG	BASIC COUNTY ALLOCATION	\$360,972	\$326,700			\$326,700	\$162,027	\$334,318	\$0	\$326,700
05	260	510	4290	3011	1008	5AG	COMMUNITY BASED MA CLAIM	\$0	\$53,000			\$53,000	\$0	\$53,000	\$0	\$53,000
05	260	510	4290	3011	1170	5AG	YOUTH AIDS	\$505,918	\$502,500			\$502,500	\$104,976	\$500,609	\$0	\$502,500
05	260	510	4290	3011	1477	5AG	CLIENT FEE REVENUE	\$30,958	\$20,000			\$20,000	\$6,812	\$24,620	\$0	\$20,000
05	260	510	4290	3011	1506	5AG	SPECIAL GRANT SERVICE	\$9,125	\$8,900			\$8,900	\$3,111	\$8,902	\$0	\$8,900
05	260	510	4290	3011	1540	5AG	PRIOR YEAR REVENUES	\$238,100	\$238,100			\$238,100	\$0	\$238,100	\$0	\$238,100
05	260	510	4290	3011	5AG		INDEPENDENT LIVING GRANT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL REVENUES								\$1,145,072	\$1,149,200	\$0	\$0	\$1,149,200	\$276,927	\$1,159,549	\$0	\$1,149,200

DEPARTMENT: Human Services
 DIVISION: Children, Youth & Families
 PROGRAM: CY & F - Administration
 SUBPROGRAM: N/A

										C							
										A							
										P							
										B							
										D							
YR	FUND	AGN	ORG	ACT	SRC	APPR	UNIT	DESCRIPTION	AGENCY	DECISION	DECISION	DECISION	DECISION	DECISION	DECISION	DECISION	AGENCY
									BASE	ITEM	ITEM	ITEM	ITEM	ITEM	ITEM	REQUEST	
									#1	#2	#3	#4	#5	#6	#7		
05	260	510	4290	3011	0780	5AG		BASIC COUNTY ALLOCATION	\$326,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$326,700
05	260	510	4290	3011	1008	5AG		COMMUNITY BASED MA CLAIM	\$53,000	\$0	\$0	\$0	\$0	\$78,500	\$0	\$0	\$131,500
05	260	510	4290	3011	1170	5AG		YOUTH AIDS	\$502,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$502,500
05	260	510	4290	3011	1477	5AG		CLIENT FEE REVENUE	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$20,000
05	260	510	4290	3011	1506	5AG		SPECIAL GRANT SERVICE	\$8,900	\$0	\$0	\$0	\$0	\$0	\$0	(\$8,900)	\$0
05	260	510	4290	3011	1540	5AG		PRIOR YEAR REVENUES	\$238,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$238,100
05	260	510	4290	3011		5AG		INDEPENDENT LIVING GRANT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,900	\$8,900
TOTAL REVENUES									\$1,149,200	\$0	\$0	\$0	\$0	\$78,500	\$0	\$0	\$1,227,700

DEPARTMENT Human Services
 DIVISION Children, Youth & Families
 PROGRAM CY & F - Administration
 SUBPROGRAM N/A

OPERATING BUDGET SUMMARY

PROGRAM SUMMARY	2003 ACTUAL	ADOPTED BUDGET 2004	2003 CARRYFORWRD	2004 COUNTY BOARD ACTIONS	CURRENT MODIFIED BUDGET	ACTUAL YTD	ESTIMATED TOTAL	TOTAL ESTIMATED CARRYFORWRD	AGENCY BASE
PERSONAL SERVICES	\$1,616,184	\$1,713,917	\$0	\$0	\$1,713,917	\$511,050	\$1,749,504	\$0	\$1,729,700
OPERATING EXPENSE	\$451,722	\$478,100	\$15,656	\$0	\$493,756	\$125,960	\$460,757	\$0	\$478,100
CONTRACTUAL SERVICES	\$648,276	\$601,071	\$0	\$0	\$601,071	\$151,870	\$607,888	\$0	\$599,871
OPERATING CAPITAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL PROGRAM EXPENDITURES	\$2,716,182	\$2,793,088	\$15,656	\$0	\$2,808,744	\$788,881	\$2,818,148	\$0	\$2,807,671
LESS REVENUES									
TAXES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
INTERGOVERNMENTAL REVENUE	\$1,145,072	\$1,149,200	\$0	\$0	\$1,149,200	\$276,927	\$1,159,549	\$0	\$1,149,200
LICENSES & PERMITS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FINES, FORFEITS & PENALTIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PUBLIC CHARGE FOR SERVICE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
INTERGOV'L CHARGES FOR SERVICE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MISCELLANEOUS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER FINANCING SOURCES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL PROGRAM REVENUES	\$1,145,072	\$1,149,200	\$0	\$0	\$1,149,200	\$276,927	\$1,159,549	\$0	\$1,149,200
NET COST:	\$1,571,109	\$1,643,888	\$15,656	\$0	\$1,659,544	\$511,954	\$1,658,599	\$0	\$1,658,471

PROGRAM SUMMARY	AGENCY BASE	DECISION ITEM #1	DECISION ITEM #2	DECISION ITEM #3	DECISION ITEM #4	DECISION ITEM #5	DECISION ITEM #6	DECISION ITEM #7	AGENCY REQUEST
PERSONAL SERVICES	\$1,729,700	\$0	\$0	\$0	\$0	\$0	\$0	\$255,600	\$1,985,300
OPERATING EXPENSE	\$478,100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$478,100
CONTRACTUAL SERVICES	\$599,871	\$0	\$0	\$0	\$0	\$74,900	\$0	\$18,100	\$692,871
OPERATING CAPITAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL PROGRAM EXPENDITURES	\$2,807,671	\$0	\$0	\$0	\$0	\$74,900	\$0	\$273,700	\$3,156,271
LESS REVENUES									
TAXES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
INTERGOVERNMENTAL REVENUE	\$1,149,200	\$0	\$0	\$0	\$0	\$78,500	\$0	\$0	\$1,227,700
LICENSES & PERMITS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
FINES, FORFEITS & PENALTIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
PUBLIC CHARGE FOR SERVICE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
INTERGOV'L CHARGES FOR SERVICE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
MISCELLANEOUS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
OTHER FINANCING SOURCES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
TOTAL PROGRAM REVENUES	\$1,149,200	\$0	\$0	\$0	\$0	\$78,500	\$0	\$0	\$1,227,700
NET COST:	\$1,658,471	\$0	\$0	\$0	\$0	(\$3,600)	\$0	\$273,700	\$1,928,571

DANE COUNTY BUDGET DECISION ITEM REQUEST

1. DEPARTMENT Human Services	3. DEPT. NO. 510	5. FUND NAME Human Services
2. PROGRAM CY & F - Administration	4. PROGRAM NO. 4290	6. FUND NO. 260
7. DECISION ITEM TITLE Capital Outlay	8. BUDGETED POSITION CHANGES	
	POSITION #	TITLE
	NO. FTE	EST. START DATE
9. DECISION ITEM NUMBER HUMS-CADM-5		
10. DESCRIPTION (PLEASE BE SPECIFIC) <p>This decision item reflects a net levy decrease of (\$3,600) in this program, but a net zero levy impact department-wide. \$74,900 increase in expenses was allocated toward building improvements and vehicle leases. \$78,500 in increased revenue in Community Based Medicaid Administrative Claiming (CBMAC) revenue. Each division was asked to contribute toward the department's critical capital outlay needs.</p> <p>CYF commits \$74,900 towards capital outlay. NIP building repairs command \$38,900 (necessary classroom improvements: \$19,400; gymnasium improvements: \$10,000; driveway improvements: \$4,000; window improvements: \$3,000; installation of security cameras: \$2,500). Vehicle lease costs rise \$36,000.</p> <p>CYF supports these outlays by application of increased/anticipated CBMAC revenues in the amount of \$78,500.</p> <p>.</p>	12. EXPENSES / REVENUE SUMMARY	
	OPERATING BUDGET	
11. JUSTIFICATION: (PLEASE ADDRESS THE FOLLOWING THREE QUESTIONS) <p>A) What is the reason for the request? Critical capital outlay needs were reviewed and prioritized department-wide to be addressed in 2005.</p> <p>B) What are the consequences of not funding this request? Department-wide capital needs would continue to go unmet. Further deterioration of structures and equipment would continue. In some cases health and safety concerns would increase, in others, staff and consumers would continue to be exposed to leaky roofs and flooded facilities.</p> <p>C) What cost savings/productivity improvements will result if this request is approved? Investments in this area, at this time, will prevent the likelihood of emergency repairs and the costs associated. It would improve safety of facilities and eliminate downtime associated with leaks, floods, etc. In addition, the department would be protecting current resources from damage or destruction.</p>	REQUESTED EXPENDITURES	
	PERSONAL SERVICES	\$0
	OPERATING EXPENSE	\$0
	CONTRACTUAL EXPENSE	\$74,900
	OPERATING OUTLAY	\$0
	TOTAL EXPENSE	\$74,900
	RELATED REVENUES	
	TAXES	\$0
	INTERGOVERNMENTAL REVENUE	\$78,500
	LICENSES & PERMITS	\$0
	FINES, FORFEITS & PENALTIES	\$0
	PUBLIC CHARGES FOR SERVICES	\$0
	INTERGOVERNMENTAL CHARGE FOR SERVICES	\$0
	MISCELLANEOUS	\$0
	OTHER FINANCING SOURCES	\$0
	TOTAL REVENUE	\$78,500
	NET COST TO COUNTY	(\$3,600)

DANE COUNTY BUDGET DECISION ITEM REQUEST

1. DEPARTMENT Human Services	3. DEPT. NO. 510	5. FUND NAME Human Services	
2. PROGRAM CY & F - Administration	4. PROGRAM NO. 4290	6. FUND NO. 260	
7. DECISION ITEM TITLE Base Transfers and Reallocations		8. BUDGETED POSITION CHANGES	
		POSITION #	TITLE
9. DECISION ITEM NUMBER HUMS-CADM-7		132	Program Coordinator
		1672	Clerk Typist I-II
		739	CYF Human Services Manager
10. DESCRIPTION (PLEASE BE SPECIFIC) This decision item reallocated salaries from other parts of the division/department as well as rent increases for the three agency offices. Division-wide the levy impact is zero. CYF (1) re-allocates \$158,500 for NIP salaries from the Juvenile Delinquency budget lines to the CYF admin lines (salary lines are centralized); (2) assumes \$97,100 for Youth Commission staffperson salary costs (the function is to be lodged within CYF beginning in 2005); and (3) allocates \$18,100 towards (its share of) increased rental costs at three agency offices (SMO, SPO, CPO).		12. EXPENSES / REVENUE SUMMARY	
11. JUSTIFICATION: (PLEASE ADDRESS THE FOLLOWING THREE QUESTIONS)		OPERATING BUDGET	
A) What is the reason for the request? Salaries are centralized in an effort to make the budget more intelligent. The Youth Commission function is assigned to CYF in an effort to best integrate that function and other CYF activities; it facilitates savings as well. Rental costs at three offices have increased.		REQUESTED EXPENDITURES	
B) What are the consequences of not funding this request? The budget would be less user-friendly. The Youth Commission function would continue to be lodged elsewhere than with CYF; inefficiencies would continue; savings would not be realized. The Department would not be in a position to meet its rent obligations and would need to terminate its contractual obligations.		PERSONAL SERVICES \$255,600	
C) What cost savings/productivity improvements will result if this request is approved? The Youth Commission shift will enable elimination of a managerial position (the YC staff person/incumbent is placed in a vacant Division Services Manager position as part of the shift; the existing YC staff position is eliminated; savings result).		OPERATING EXPENSE \$0	
		CONTRACTUAL EXPENSE \$18,100	
		OPERATING OUTLAY \$0	
		TOTAL EXPENSE \$273,700	
		RELATED REVENUES	
		TAXES \$0	
		INTERGOVERNMENTAL REVENUE \$0	
		LICENSES & PERMITS \$0	
		FINES, FORFEITS & PENALTIES \$0	
		PUBLIC CHARGES FOR SERVICES \$0	
		INTERGOVERNMENTAL CHARGE FOR SERVICES \$0	
		MISCELLANEOUS \$0	
		OTHER FINANCING SOURCES \$0	
		TOTAL REVENUE \$0	
		NET COST TO COUNTY \$273,700	

1. DEPARTMENT Human Services		3. DEPT. NO. 510		5. FUND NAME Human Services			
2. PROGRAM CY & F - Administration		4. PROGRAM NO. 4290		6. FUND NO. 260			
7. DECISION ITEM TITLE Base Transfers and Reallocations				9. DECISION ITEM NUMBER HUMS-CADM-7			
13. ADDITIONAL BUDGETED POSITION CHANGES							
POSITION #	TITLE	NO. FTE	EST. START DATE				
14. EXPENSES/REVENUES INCLUDED WITH EACH NEW POSITION REQUEST							
THIS INFORMATION WILL BE USED TO ADJUST YOUR DECISION ITEM REQUEST IF AT ANY POINT IN THE BUDGET PROCESS THE DECISION ITEM IS TO BE RECOMMENDED FOR REMOVAL.							
	SPECIFIC ITEM DETAIL	POSITION 1	POSITION 2	POSITION 3	POSITION 4	POSITION 5	POSITION 6
JOB CLASS		132	1672	739	0	0	0
BASE SALARY	Instructions for this section: In the column for each position, enter the appropriate data from the new position request printout.	\$73,500	\$36,663	\$73,500			
LONGEVITY							
INCENTIVE							
RETIREMENT		\$8,100	\$4,033	\$8,100			
FICA	For the "Items under \$500", "Capital" and "Revenue" sections, please use columns M, N, and O to give a short description of each item included.	\$5,600	\$2,805	\$5,600			
HEALTH		\$9,300	\$9,256	\$15,800			
DENTAL		\$1,100	\$1,079	\$1,100			
DISABILITY		\$500					
LIFE		\$100					
W-COMP	Suggestion: "Freeze" the line titles in column L and the Column headings by using the "Titles" feature so that you can move across the screen to the right and down without losing that information.	\$200	\$97	\$2,700			
PROTECTIVE WEAR							
TOOL ALL.							
BAR DUES							
UNIFORMS							
SALARY SAVGS		(\$1,400)	(\$733)	(\$1,500)			
CONF & TRNG							
SUPPLIES							
ITEMS UNDER \$2,500							
TELEPHONE							
TRAVEL							
CAPITAL							
OTHER	FSA Administration Fee	\$100					
TOTAL EXPENSES		\$97,100	\$53,200	\$105,300	\$0	\$0	\$0
SPECIFY REVENUES ASSOCIATED W/ EACH POSITION							
TOTAL REVENUES		\$0	\$0	\$0	\$0	\$0	\$0

DANE COUNTY
PROGRAM BUDGET
NARRATIVE DATA FORM

BLOCK 1 - Fund Name

Human Services

BLOCK 2 - Fund Number

260

BLOCK 3 - Department Name

Human Services

BLOCK 4 - Department Number

510

BLOCK 5 - Division Name

Children, Youth & Families

BLOCK 6 - Division Number

4275

BLOCK 7 - Program Name

CY & F - Administration

BLOCK 8 - Program Number

4290

BLOCK 9 - Sub-Program Name

N/A

BLOCK 10 - Sub-Program Number

N/A

BLOCK 11 - Mission

The Children, Youth and Families Division, in partnership with neighborhoods and communities in Dane County, supports families and individuals in providing safe and nurturing home and community environments for children. Family and other community members will be treated with respect and dignity, focusing on strengths and assets as well as problems and concerns. Quality services will be provided to consumers based on principles of equality and individual worth.

BLOCK 12 - Description

The division's services are described in its six program areas: Child and Family Support, Juvenile Delinquency Supervision, Alternate Care, Children Come First, AODA - Youth, Family & Adult, and Youth Commission. Administration includes the division management/supervisory personnel who provide leadership for continuous improvement of support for children and families in Dane County, working in partnership with line staff, contract agencies, schools, other service providers and funders, private business, and community residents. The division has decentralized services and is developing other strategies for more accessible, responsive, and cost-effective services to meet the growing needs of children and families within available resources. The division is also improving its methods of assuring quality child protection and delinquency services, providing timely AODA services with youth and parents, and cooperating with other partners to serve youth and children with emotional disturbances more effectively in the community. The transfer of the Youth Commission from the Department's program to this division will merge youth prevention efforts and create one point of oversight.

BLOCK 13 - Program Objectives

BLOCK 14 - Program Staff - Show Total FTE's

Actual 2003	Budget 2004	Revised 2004	Base 2005	Budget 2005
27.9000	26.9000	26.9000	25.9000	28.9000

GPR FTE Adjustment (1.0000)

BLOCK 15 - Performance Indicators

Demand

Actual 2003	Budget 2004	Revised 2004	Budget 2005

Workload

Actual 2003	Budget 2004	Revised 2004	Budget 2005

Productivity

Actual 2003	Budget 2004	Revised 2004	Budget 2005

Effectiveness

Actual 2003	Budget 2004	Revised 2004	Budget 2005

DANE COUNTY REQUEST FOR CAPITAL OUTLAY

2. PROGRAM NO. 4290 PROGRAM NAME: CYF-Administration		3. SUB-PGRM NO. N/A SUB-PGRM NAME: Administration		4. FUND NO.: 260 FUND NAME: Human Services	
5. DECISION ITEM NO. HUMS-CADM-05 DECISION ITEM NAME: Capital Outlay				6. PREPARED BY G. P. Foster	
7. DEPT. NO.: 510 DEPT. NAME: Human Services		DIV. NO.: 4290 DIV. NAME: Children Youth and Families		8. PHONE 242-6431	

NOTE: ITEMS MUST BE LISTED IN PRIORITY ORDER WITHIN THIS DECISION ITEM REQUEST

9. QUANTITY	10. ITEM DESCRIPTION, SPECIFICATION & SUGGESTED VENDOR	11. ESTIMATED COST	12. DATE REQUIRED	13. PURCHASING/PUBLIC WORKS	
				COST EST.	COMMENTS
1.00	Neighborhood Intervention Program Classroom Repair	\$19,400	4/01/2005		
1.00	Portable Classroom Window	\$3,000	4/01/2005		
1.00	Driveway & Lot Repair Seal/Stripe	\$4,000	4/01/2005		
1.00	Gym Floor/Ceiling Tile Replacement	\$10,000	4/01/2005		
1.00	Security Cameras	\$2,500	4/01/2005		
	Total CYF Administration Capital Request	\$38,900			