



## Dane County Department of Human Services Division of Adult Community Services

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Director – Lynn Green  
Division Administrator - Fran Genter

**KATHLEEN FALK**  
DANE COUNTY EXECUTIVE

DATE: May 14, 2009

TO: All Known Proposers  
Request For Proposals #A1011: Supportive Home Care-Chore Services for Frail Elderly  
Request For Proposals #A1012: Supportive Home Care-Personal Care Services for Frail Elderly

FROM: Theresa Sanders, Community Services Manager

SUBJECT: **ADDENDUM #1**

**The following answers are provided in response to questions received for RFP #A1012:**

Question 1: Which positions must be bonded and what amount of coverage for each position is required?

Response: All questions regarding liability insurance contact Dane County's Risk Manager at 266-4134.

Question 2: How is the average unit cost of \$24/hour calculated? How is that reflected in the \$171,170 contract amount?

Response: The unit cost calculation is based on the average amount the County is paying the current providers. The current providers unit cost and units of services cannot add up to no more than maximum amount included in the County's 2009 budget.

Question 3: How many consumers receiving MA billable and non MA billable personal care through this contract who also receive chore services through the Supportive Home Care – Chore Services contract?

Response: None

Question 4: Are non MA billable units of service through this contract reported by monthly 610 process to Dane County or is there another reporting process that drives reimbursement to the provider?

Response: For Personal Care Services, SPC 104.21 are reported on Dane County's monthly 600 and 610 data reports.

Question 5: Out of the billable hours, what percentage of billable hours represents services to those people not MA eligible?

Response: The MA billable and Non-MA billable hours are split 50-50.

Question 6: Do you anticipate 2010 funding and enrollment will mirror 2008 and 2009 funding and enrollment?

Response: Typically, there is a 5 to 10% growth in Personal Care services each year and its expected that trend will continue in the near future.

Question 7: What is the average consumer turnover rate?

Response: The turnover rate is very small the net loss roughly 15% per year.